

Start time: Tue 12/06/2023 11:30 AM All day Time zones

End time: Tue 12/06/2023 1:00 PM [Make Recurring](#)

Location: [Room Finder](#)

Hey team,

Putting in some time as discussed last week to run a session on the Trans and Gender Diverse support guidance for the TA team and for candidates

This guide was developed last year to help support both our team and Trans and Gender diverse applicants in navigating the SBS recruitment process and removing any barriers which may exist.

The aims of this session will be:

- For the TA team to have a good understanding of the types of barriers which may exist for Trans and Gender Diverse applicants, both in terms of our own processes as well as previous experiences they may have had
- For the TA team to be aware of the process for putting in place support measures to assist Trans and Gender Diverse applicants
- For the TA team to be aware of where to find the applicable resources for candidates on the SBS Careers page
- For the TA team to be comfortable in understanding the framing of particular sensitive questions to all applicants to ensure a smooth recruitment experience
- For the TA team to understand the process involved at onboarding for updating any Tech or payroll systems with applicable information and to ensure that sensitive personal information is maintained in accordance with the Privacy Act.

I've attached for you copies of both the TA support guide and the Candidate support guide and would ask that you review these documents in advance and come prepared with any questions, concerns or ideas that may be relevant for this workshop. You may find it helpful to add comments to the word documents.

Warm regards,

s22

Microsoft Teams meeting

Join on your computer, mobile app or room device
[Click here to join the meeting](#)

In Shared Folder: [Calendar](#) s22