
From: s22
Sent: Tuesday, 1 March 2022 1:07 PM
To: s22
Cc: s47E(d); s22; s22
Subject: RE: ACTION: For APPROVAL by 12pm Tuesday 1 March 2022 - Birth of a child (information and) consent brochures [SEC=OFFICIAL]
Attachments: ms048-2203-d4.pdf; ms049-2203-d7.pdf; FW: APPROVAL by 12pm Tues 01/03/22: Birth of a Child information and consent brochures [SEC=OFFICIAL]; 15621.2201_MCE enrolmentTrial_DL_D2_edits.pdf; 15622.2201_NBEnrolmentTrial_DL_D2.pdf; PD035_2002_f_MS048 and MS049.2203.pdf

Hi s22

Approved on behalf of s22 without change. Signed PD035 attached and saved in shared drive.

Regards

s22, Assistant Director
 Phone s22
 Messaging and Information Collection (MIC) Team
 DIGITAL SERVICES DIVISION



s22

I acknowledge the Traditional Custodians of the lands we live on.
 I pay my respects to all Elders, past and present, of all Aboriginal and Torres Strait Islander nations.

From: s22
Sent: Monday, 28 February 2022 1:17 PM
To: s22
Cc: s47E(d); s22
Subject: ACTION: For APPROVAL by 12pm Tuesday 1 March 2022 - Birth of a child (information and) consent brochures [SEC=OFFICIAL]
Importance: High

Good afternoon s22

For urgent clearance please obo Kylie Whiu.

ACTION REQUIRED	Approval to publish
DUE	12pm Tuesday 1 March 2022
REASON	s47C

s47C

DOCUMENT TITLES	
<ul style="list-style-type: none"> MS048.2203 – draft 4 – Medicare enrolment trial MS049.2203 – draft 7 – Newborn enrolment trial 	
CLEARANCE OFFICER (Stakeholder)	Kylie Finnigan, National Manager, Health and Veterans Transformation Branch
SENSITIVITIES	NA
ANALYSIS	
<Summarise analysis undertaken>	
ATTACHMENTS	<ul style="list-style-type: none"> MS048.2203 – draft 4 – Medicare enrolment trial MS049.2203 – draft 7 – Newborn enrolment trial Draft Birth of a child information and consent brochures x 2 Stakeholder clearance
	<PD035 hyperlink>
Correspondence Gateway Task	CG2021-0046

Regards

s22, Senior Correspondence Officer

Phone s22

Messaging and Information Collection (MIC) Team
 Digital Engagement Branch | DIGITAL SERVICES DIVISION

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From: s22 on behalf of s47E(d)
Sent: Monday, 28 February 2022 12:26 PM
To: s22
Cc: s47E(d); s47E(d); s22
s47E(d)
Subject: FW: APPROVAL by 12pm Tues 01/03/22: Birth of a Child information and consent brochures [SEC=OFFICIAL]
Attachments: 15622.2201_NBEnrolmentTrial_DL_D2.pdf; 15621.2201_MCEnrolmentTrial_DL_D2_edits.pdf

Hi s22

Kylie Finnigan has approved our drafted brochures as Project NM. Can you please escalate to Kylie Whiu for her approval? If you need any further information to support that request please feel free to reach out.

Thanks,

s22

, Operational Change Manager

Phone s22

Change and Communications - Birth of a Child | Health and Veterans' Transformation
HEALTH AND VETERANS TRANSFORMATION

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s22

From: Finnigan, Kylie <Kylie.Finnigan@servicesaustralia.gov.au>

Sent: Monday, 28 February 2022 10:38 AM

To: s 47E(d)

s 47E(d)

s 22

Subject: RE: APPROVAL by 12pm Tues 01/03/22: Birth of a Child information and consent brochures [SEC=OFFICIAL]

Hi s 22

Both products are approved.

thanks

Kylie Finnigan, National Manager

Phone s 47F(1)

Health and Veterans Transformation Branch

HEALTH AND VETERANS DIVISION

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Our organisation operates from many different sites throughout Australia. Across these locations, we acknowledge the Traditional Owners of Country, recognise their continuing connection to land, water and community, and pay respect to Elders past, present and emerging. We recognise that sovereignty was never ceded.

From: s 22

On Behalf Of s 47E(d)

Sent: Friday, 25 February 2022 5:16 PM

To: s 47E(d)

s 22

Cc: s 47E(d)

Subject: APPROVAL by 12pm Tues 01/03/22: Birth of a Child information and consent brochures [SEC=OFFICIAL]

Hi s 22

Request: Can you please see if Kylie has any time available Monday or Tuesday before 12pm to run through the updated consent and information brochures for Birth of a Child? I am confident that 15 minutes would be enough. I realise this is very short notice but s47C

Products: These are the [Newborn Enrolment Trial](#) and [Medicare Enrolment Trial](#) brochures.

s47C

If there is no time available with Kylie can you please let me know? We can work out how to best proceed

Thanks,

s 22

, Operational Change Manager

Phone s 22

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HEALTH AND VETERANS TRANSFORMATION

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s 22

From: s 22 on behalf of s 47E(d)
Sent: Thursday, 28 October 2021 6:18 PM
To: s 22 ; s 22 ; s 22 ; s 22 ; s 22
Cc: s 47E(d)
Subject: Birth of a Child: Flyer and consent summary [SEC=OFFICIAL]

s 22

s 47C

- *No further action required*
- s 22

s 22

- s 22

s 22

Please feel free to get back with any further questions or comments.

Thanks,

s 22, Operational Change Manager

Phone s 22

Change and Communications - Birth of a Child | Health and Veterans' Transformation
HEALTH, AGED CARE AND VETERANS TRANSFORMATION

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s 22

From: s 22
Sent: Monday, 29 August 2022 11:29 AM
To: s 22
Subject: FW: Correspondence Gateway Work Request [SEC=OFFICIAL]
Attachments: Flyer - Medicare and Centrelink DRAFT V0.3.docx; Birth of a Child Pilot- Bundled Consent - April v0.3.docx; ACT 13064B.2103_MED Enrolment_D2.pdf

Work request below and drafts attached

s 22, A/g Director
Phone s 22
Digital Messaging and Analytics Branch
DIGITAL SERVICES DIVISION

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From: s 22 **On Behalf Of** s47E(d)
Sent: Wednesday, 28 April 2021 3:33 PM
To: s47E(d)
s47E(d)
Cc: s 22
Subject: FW: Correspondence Gateway Work Request [SEC=OFFICIAL]

Sorry, I missed where to add the attachments and once I selected submit it was all too late... Here are the attachments referred to below.

Thanks,
s 22

From: s47E(d)
Sent: Wednesday, 28 April 2021 3:27 PM
To: s47E(d); s47E(d)
Subject: Correspondence Gateway Work Request [SEC=UNCLASSIFIED]

PLEASE NOTE: This email has been generated from an automatic form on CentreNet.
If replying, please ensure you use a valid email address in the **To:** field.

Which correspondence product(s) does this request relate to?: Form(s)

Which correspondence product(s) does this request relate to?: 0

Which correspondence product(s) does this request relate to?: 0

Which correspondence product(s) does this request relate to?: 0

Which correspondence product(s) does this request relate to?: 0

Which correspondence product(s) does this request relate to?: 0

Which correspondence product(s) does this request relate to?: 0

Is this request for a new or existing product?: New

Is this request for a paper product?: Paper

Can this correspondence be delivered digitally?: No

Give Details:

Please provide the reason for requesting a paper product, and send any relevant supporting evidence to s 47E(d) : s 47C

s 47C

Is this request the result of any of the below?: 0
Is this request the result of any of the below?: 0
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Is this request the result of any of the below?: 0
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Is this request the result of any of the below?: 0
Is this request the result of any of the below?: 0
Please provide details: s 47C

Contact/Project officer name: s 22
Contact/Project Branch: Health Modernisation Delivery
National Manager: Kylie Finnigan
Business owner of product:
Business owner Branch:
Business owner National Manager:
TSG contact name:
Team name:
Request name: Newborn enrolment trial
Project specification, project, task or project change request number: PN 2020.0005
Please provide a detailed summary of the background to the development or update of this product:
s 47C

Technology Services Group (TSG) release date:
Implementation date: 15/05/2021
Has this task been costed previously?: No
Costing reference number:
Service delivery brand: Medicare
Service delivery brand: Centrelink
Service delivery brand: 0
Service delivery brand: 0
Product purpose 1: Information collection
Product 1: Form
Product code 1:

Product name:
Message type 1: Information
Audience 1: Existing customer
Audience type 1: Customer
Request type 1: New
Delivery 1: Paper
Frequency 1: Ad-hoc
Volumes 1:
Other details 1: s 47C

Product purpose 2: Information collection
Product 2: Form
Product code 2: MS039
Product name: s 47C
Message type 2: Information
Audience 2: Existing customer
Audience type 2: Customer
Request type 2: Obsolete
Delivery 2: Paper
Frequency 2: Ad-hoc
Volumes 2:
Other details 2: s 47C

Do you have other products to add: No

Product purpose 3:
Product 3:
Product code 3:
Product name:
Message type 3:
Audience 3:
Audience type 3:
Request type 3:
Delivery 3:
Frequency 3:
Volumes 3:
Other details 3:
Product purpose 4:
Product 4:
Product code 4:
Product name:
Message type 4:
Audience 4:
Audience type 4:
Request type 4:
Delivery 4:
Frequency 4:
Volumes 4:
Other details 4:
Product purpose 5:
Product 5:
Product code 5:
Product name:
Message type 5:

Audience 5:
Audience type 5:
Request type 5:
Delivery 5:
Frequency 5:
Volumes 5:
Other details 5:
Product purpose 6:
Product 6:
Product code 5:
Product name:
Message type 6:
Audience 6:
Audience type 6:
Request type 6:
Delivery 6:
Frequency 6:
Volumes 6:
Other details 6:
Product purpose 7:
Product 7:
Product code 7:
Product name 7:
Message type 7:
Audience 7:
Audience type 7:
Request type 7:
Delivery 7:
Frequency 7:
Volumes 7:
Other details 7:
Product purpose 8:
Product 8:
Product code 8:
Product name 8:
Message type 8:
Audience 8:
Audience type 8:
Request type 8:
Delivery 8:
Frequency 8:
Volumes 8:
Other details 8:
Product purpose 9:
Product 9:
Product code 9:
Product name 9:
Message type 9:
Audience 9:
Audience type 9:
Request type 9:
Delivery 9:
Frequency 9:
Volumes 9:

Other details 9:

Product purpose 10:

Product 10:

Product code 10:

Product name 10:

Message type 10:

Audience 10:

Audience type 10:

Request type 10:

Delivery 10:

Frequency 10:

Volumes 10:

Other details 10:

Was legal or privacy advice provided by the Programme Advice and Privacy Branch?: Legal Advice

Provide details and/or action: s 47C

Have you undertaken a paragraph analysis?: 0

Your email address: s 47E(d)

From: s 22
Sent: Monday, 29 August 2022 11:31 AM
To: s 22
Subject: FW: ACTION: Birthing Parent [SEC=OFFICIAL]

Confirmation the term birthing parent is not used in any other forms across the agency

s 22, A/g Director
Phone s 22
Digital Messaging and Analytics Branch
DIGITAL SERVICES DIVISION

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From: s 22
Sent: Monday, 25 July 2022 12:18 PM
To: Howell, Jacelle <Jacelle.Howell@servicesaustralia.gov.au>; s 22
Subject: RE: ACTION: Birthing Parent [SEC=OFFICIAL]

Hi Jay

I am confirming, "Birthing Parent" is **not used** in any forms or messaging products to customers. It was only included in the MS049 form, which the team updated on 21 July 2022 to replace the term with "Birth Mother", and the MS048 form that was never used and decommissioned on 22 July 2022.

Regards, s 22

s 22 | Director
Phone s 22
Digital Engagement Branch | DIGITAL SERVICES DIVISION

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s 22

I acknowledge the Traditional Custodians of the lands we live on.
I pay my respects to all Elders, past and present, of all Aboriginal and Torres Strait Islander nations.

From: Howell, Jacelle <Jacelle.Howell@servicesaustralia.gov.au>
Sent: Monday, 25 July 2022 11:44 AM
To: s 22 s 22

Subject: ACTION: Birthing Parent [SEC=OFFICIAL]

Good Morning

Can you please advise if the term "Birthing Parent" is used on any other forms or correspondence to customers. If so can you please provide all relevant details.

Kind Regards, Jay

Jacelle Howell

a/National Manager
Digital Engagement Branch
Phone s 47F(1)

DIGITAL SERVICES DIVISION

s 47F(1)

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- The term “birthing parent” was used in a consent form introduced in March 2022 for the Pilot.^{s22}
- On 25 and 26 July 2022, the previous consent form was removed from the three participating hospitals and replaced with a new consent form, using the term “Birth Mother” instead of “Birthing Parent”, consistent with other Medicare forms.

- The Pilot is being undertaken in three participating maternity hospitals: the Centenary Hospital for Women and Children in the ACT; and Townsville Hospital and Gold Coast University Hospital in Queensland.

s22

- ^{s22} the consent form introduced in March 2022 prior to it being replaced on 25 July (ACT and Townsville) and 26 July (Gold Coast) 2022.

s22

- March 2022 – ^{s22} introduction of ‘Newborn Enrolment Trial’ consent form.
- May 2022 – The Pilot expanded to Townsville and Gold Coast University Hospitals.

s22